

POSITION DESCRIPTION

JOB TITLE: SECONDARY (HS) DIESEL TECHNOLOGY INSTRUCTOR

DEPARTMENT: CAREER AND TECHNICAL EDUCATION

SALARY RANGE: COMMENSURATE WITH EDUCATION AND EXPERIENCE

FLSA: EXEMPT

IMMEDIATE SUPERVISOR: DIRECTOR - CAREER AND TECHNICAL EDUCATION

SCHEDULE DETAILS: FACULTY/FULL-TIME/9 MONTH POSITION/PUBLIC SCHOOL RETIREMENT SYSTEM OF MISSOURI

DATE OF LATEST REVIEW/REVISIONS: JUNE 3, 2024

What we are looking for:

At Crowder College, our mission is to build a civil, serving, literate, learning community of responsible citizens. We are committed to providing a high-quality education that prepares students for lifelong learning and meaningful careers. Our core values of excellence, integrity, inclusiveness, and community guide everything we do. As we continue to expand our reach and impact, we are seeking passionate and dedicated individuals who share our commitment to student success and embody our values. We are looking for team players who are innovative, student-centered, and eager to contribute to a dynamic learning environment. If you are driven by the desire to make a meaningful difference in the lives of students and the community, we invite you to join us at Crowder College.

The secondary diesel instructor provides instruction to secondary students in all areas of diesel technology by NATEF/ASE guidelines and accepted industry standards. This position will coordinate efforts to obtain and maintain NATEF/ASE certification for the secondary diesel program. This person will collaborate with current staff, faculty, and diesel industry representatives and develop curriculum and deliver instruction in both laboratory and classroom environments, using effective delivery methods to enhance student understanding.

Essential Job Duties

- Provide instruction in all areas of diesel technology.
- Identify and develop a curriculum supporting current and emerging program needs.
- Assist with student recruitment and job placement.
- Coordinate and track student work-based learning opportunities.
- Coordinate efforts to obtain/maintain NATEF/ASE certification of the diesel program.
- Establish and maintain program-specific Business and Industry Leadership Teams.
- Assist with repair and maintenance of the college's diesel equipment.
- Visit student job sites
- Develop and distribute course syllabi based on the institutional syllabi.
- Return evaluated student exams and papers in a timely fashion.
- Maintain grades and class status information.
- Submit required reports by deadlines.
- Meet classes at the listed times.
- Serve on institutional committees as needed.
- Support college activities.

Knowledge, Skills & Abilities

- Must have or be able to obtain ASE Master Diesel Technician certification and ASE certification in Steering and Suspension, Electricity and Electronics, Engine Performance, Preventive Maintenance, Brakes, Power Trains, Air Conditioning, etc. Hydraulics.
- Ability to work well under pressure
- Excellent communication and interpersonal skills

- Ability to establish and maintain positive working relationships with students, other professionals, staff, and the public

Education and Experience

- Must have a Missouri Teacher Certification, Missouri Career Education Teaching Certification, or a minimum of two years of closely related experience which would qualify you for certification.
- Bachelor's Degree in Diesel Technology, Diesel Technology Education, or closely related field preferred.
- Experience teaching diesel technology preferred.
- Knowledge of the Canvas LMS preferred.
- Five years of experience working in the diesel industry preferred.
- Valid driver's license is required.

Positions Supervised

- None

Working Environment

- Classroom and lab environment with exposure to noise, dust, and chemicals in the shop setting
- Regular school hours with some adjustment of time for weekends and evenings
- A neat appearance and appropriate businesslike apparel are required.
- The work environment characteristics described here represent those an employee encounter while performing this job's essential functions. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Physical

- Ability to work in a shop environment where lifting and mobility are required
- While performing the duties of this job, the employee is required to stand, walk, sit, use hands to handle or feel, reach with hands and arms, stoop, kneel, or crouch, and talk or hear.
- Specific vision abilities required by this job include close vision.
- The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

CROWDER COLLEGE RESERVES THE RIGHT TO MODIFY, INTERPRET, OR APPLY THIS POSITION DESCRIPTION IN ANY WAY THE INSTITUTION DESIRES. THIS POSITION DESCRIPTION IN NO WAY IMPLIES THAT THESE ARE THE ONLY DUTIES, INCLUDING ESSENTIAL JOB DUTIES, TO BE PERFORMED BY THE EMPLOYEE OCCUPYING THIS POSITION. THIS POSITION DESCRIPTION IS NOT AN EMPLOYMENT CONTRACT, IMPLIED OR OTHERWISE. THE EMPLOYMENT RELATIONSHIP REMAINS "AT-WILL." THE AFOREMENTIONED POSITION REQUIREMENTS ARE SUBJECT TO CHANGE TO REASONABLY ACCOMMODATE QUALIFIED INDIVIDUALS WITH A DISABILITY.